

## **Data Protection Information**

### **Loan requests and photographs**

#### **1. Name and contact details of the person in charge**

Responsible within the meaning of Art. 13 para. 1 lit. a of the European General Data Protection Regulation (GDPR) is:

Linden-Museum Stuttgart  
State Museum of Ethnology  
represented by Prof. Dr. Inés de Castro  
Hegelplatz 1, 70174 Stuttgart  
T +49 [0]711.2022-3  
E-Mail: [mail@lindenmuseum.de](mailto:mail@lindenmuseum.de)

#### **2. Contact details of the data protection officer**

You can contact our official data protection officer, Dr. Marcus Hoinle, at the following e-mail address:

[datenschutz@lindenmuseum.de](mailto:datenschutz@lindenmuseum.de)

#### **3. Purposes and legal basis of data processing**

We process your personal data for communication and contact with you as well as for the conclusion of a user contract. The legal basis for this processing operation is Art. 6 para. 1 lit. b DSGVO (fulfilment of a contract, precontractual measures) and 4 LDSG-new i. V. m. Art. 6 lit. e GDPR (performance of a task in the public interest). If an invoice is issued, we also base the data processing on the German Commercial Code and the German Fiscal Code.

#### **4. Recipients of personal data**

Your personal data will be treated confidentially and will not be passed on to third parties.

## 5. Storage period

Your personal data is usually deleted three years after the last contact. In the case of invoicing, we are obliged to keep your data for up to 10 years for reasons of tax law.

## 6. Data subject rights

You have a right to information (Art. 15 GDPR), a right to rectification and completion (Art. 16 GDPR) or deletion (Art. 17 GDPR) of your personal data stored by us. You also have a right to restrict processing (Art. 18 GDPR), a right to object to processing (Art. 21 GDPR) and a right to data portability (Art. 20 GDPR).

You also have the right to file a complaint with the data protection supervisory authority responsible for the Linden-Museum Stuttgart:

Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Baden-Württemberg  
(LfDI BW)

Dr. Stefan Brink

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